

## FOWI Meeting 7<sup>th</sup> November.

- Christmas cards:
  - Sent off, awaiting individual sample cards to share with parents.
  - Once received then we need to send out with a quick turnaround on orders to ensure they are received in plenty of time.
  - May need support when they get delivered to sort through as unsure of the format, they get returned in.
  
- School Disco – Thursday 16<sup>th</sup> Nov; 15:30 – 17:00:
  - \*\* tickets sold.
  - Colouring sheets downloaded – need to find out if we can use the school's crayons.
  - Do we want to provide a child with a light up snap band?
  - Fairy cakes, crisps, and cordial to be bought – does anyone know where last years cupcakes came from?
  - Allergies are:
    - 1 child with pea and nut allergies
    - 2 children who are no dairy.
    - 1 child with nut and egg allergies
    - 1 child vegan
  - Do we want to buy bags/boxes to put the food in so we can prep or just put them out on a table?
  - Support required from 1430 – 1730 to help setup and put away x 4?
  
- Christmas Trees:
  - Roughly £10 profit per tree.
  - £50 delivery fee (charged £2.50 per tree delivery).
  - Newsletter detail shared Friday 20<sup>th</sup> Oct.
  - One pager notification sent via email to all parents on Monday 6<sup>th</sup>.
  - Order forms sent home Monday 6<sup>th</sup> – to be returned to school Friday 17<sup>th</sup>.
  - Final order to be sent back by 27<sup>th</sup>.
  - Delivery and collection, ideally Monday 4<sup>th</sup> December – potentially give 30-minute collection slots per class depending on the quantities ordered.
  - 2/3 volunteers required.

- Letters from Santa – is this something we want to go ahead with?
  - If so, price point?
  - What do we need to order – old fashioned paper, envelopes, glitter?
  - Are we going to hand write or type then hand sign?
  - Need a form to send out to parents for them to fill out a few key bits of information.
  - Volunteer to run with this.
  
- Nativity:
  - Do we want to sell Tea/Coffee in the 30 mins before, and raffle tickets on the 5<sup>th</sup>.
    - Tue 5th Dec 0945 - Foundation (0900)
    - Tue 12th Dec 1345 - Year 1 and 2 (1300)
    - Wed 13th Dec 0930 - Year 1 and 2 again (0900)
  
- Christmas Fair 8<sup>th</sup> December; 15:30 – 17:00:
  - Volunteers needed from 14:00 – 18:00 to support with setup and put away.
  - Detail to be shared in the newsletter Friday 1<sup>st</sup> Dec.
  - Teacher stalls: \*\*\*\*
  - Tombola prizes:
    - Coloured hampers – does anyone want to make these? [Sam](#)
    - Has anyone been able to secure any donations?
    - Raffle tickets – need to send booklet out to children to sell to family members/friends – ideally need to go home no later than 24<sup>th</sup> Nov to be returned by 1<sup>st</sup> Dec.
    - Tombola labelling.
  - Games/Stalls:
    - Guess the Reindeers name 0.50p.
    - 100 boxes > £1 a go > winner gets £25.

- Does Sam still have left over teddies? Prize a time, pull a number out, matches a teddy £1. [Rachael to ticket.](#)
  - Ball or Brussel 0.50p.
  - Knock the Elf off the shelf (3 balls) £1.
  - How many baubles in a jar 0.50p
  - Pick a snowman's nose 0.50p.
    - Fill a deep tray with sand. Buy around 30 carrots (snowmen's noses) and paint five of them gold on the tip. Bury the carrots in the sand. Those who pick out a golden-tipped carrot win a prize.
  - Reindeer Food 0.50p
  - Glitter tattoos or normal transfers 0.50p?
- Food/Drink:
- We need a sign made to show prices.
  - Hot drinks:
    - Tea/Coffee £1.00
  - Cold drinks:
    - Cordial 0.50p, Fruit Shoots/Capri £1, Pop £1
  - Hot Food:
    - Historically Hot Dogs (£1.50) and Samosas (£2.50)
    - Other options; Chilli, BBQ (sausages/burgers)
  - Cold Food:
    - Crisps & Mince Pies 0.50p
    - Doughnuts (very popular) £1.50
    - Cake – donations/bought £1.00 (bake a cake and get a token for a free slice/drink?).
- Milk bottle lanterns:
- One pager to be created and share with parents by Friday 24<sup>th</sup> Nov – asking for £1 to be brought in on the Monday for the children to be provided with a tealight (assuming we want battery powered and not actual candles!).
  - Creations to be returned to school by Wednesday 6<sup>th</sup> Dec – reminders set via WhatsApp in-between.

- Where are we going to display these?
  - Float.

Stall volunteers:

- Food/Drink x 3
- Tombola x 1
- Teddy stall x 1
- Stall x 1
- Stall x 1
- Stall x 1