

MINUTES OF MEETING



School: Woodthorpe Infant School
Meeting title: Summer term meeting of the governing body
Date and time: Tuesday 3rd June 2026 at 6:00pm
Location: At the School

'A' denotes absence

Mrs S M Jacques
 Mrs E Bowler (Headteacher)
 Miss K Collins
 Mrs L Kay
 Mrs K Bradley
 Mrs T Mitchell
 Mr A Lau – joined virtually via Teams
 Mr C Shepherd (Chair)
 Mrs E Green
 Mrs P Latimer

In attendance Jenny Kirkwood (Clerk to the governors)

GB/21/26	Apologies for Absence	Action
	Mr Shepherd formally welcomed all members of the Governing Body to the meeting. All governors were present. Mr Lau had joined the meeting virtually via Teams. Special welcome to Mrs Latimer who had expressed an interest in the co-opted governor vacancy. All governors introduced themselves.	
GB/22/26	Declaration of interest	
	There were no declarations of interest, either direct or indirect, for items of business on the agenda.	
GB/23/26	Review of Membership and Terms of Office Ending in the Next 12 Months	
	The governing body noted that the following statement had been shared with governors prior to the meeting. It was unanimously agreed to co-opt Mrs Latimer to the Governing Body. Mrs Latimer brings extensive experience in primary education. After training at Lincoln Teacher Training College (1970–1973), she began her career with Nottingham Education Authority, teaching in two primary schools before progressing to Deputy Headteacher at Hawthorne Primary School. Across a distinguished 34-year teaching career, she held a range of curriculum and pastoral responsibilities, including Art and Design, PE and PSHE. She also played a key role in organising educational visits, introducing ICT into the classroom, and supporting the implementation of the National Curriculum and SATs across local schools. In addition, she undertook responsibilities as Acting Headteacher prior to taking early retirement in 2007.	

Following retirement, she continued to contribute to education through supply teaching at Priory Junior School for a further ten years. Now, as a grandmother supporting her grandsons' learning, she is pleased to continue her involvement in education and is delighted to join Woodthorpe Infant School as a governor.

The Clerk agreed to notify Governor Services. The school will confirm eligibility, request the necessary documentation to complete the required checks, and arrange an induction programme.

Clerk
HT

The Clerk reported that following Mrs Latimer's appointment, there were no vacancies and no terms of office due to end within the next twelve months.

GB/24/26

Approval of minutes of Spring term meeting and any additional special governing body meetings

The minutes of the Spring term meeting held on **Tuesday 24th February 2026**, having been previously circulated were confirmed as a true record and were signed by the Chair. Miss Collins arrived at 6.05pm.

Review of actions:

GB/06/26 -

Governors were reminded that the *Prevent* training module on GovernorHub was required to be completed by all members. *Mrs Bowler reported that three governors had yet to complete the training and that she would contact them to issue a reminder.*

HT

Mrs Bowler confirmed that all other outstanding actions had been completed.

GB/25/26

FGB accountability - receipt of minutes and approval of policies from committees and working parties

Minutes of Curriculum and Pupils Committee which took place on **5th May 2026**, and the F&P Committee which took place on **9th March 2026** were available to view on Governorhub.

There were no actions to report.

Approval of policies

All policies were approved at the F&P meeting on **17th November 2025** and the C&P Meeting on **27th January 2026** a list of which is included in the spring term minutes.

Mrs Bowler reported that all policies for the year were therefore approved.

GB/26/26

Termly report from governors' training co-ordinator on governors' training undertaken, skills gaps and training opportunities, identified and actions

Mrs Bradley reported that Safeguarding training would take place on 15th July, alongside a DSL network session for school staff. Governors were invited to attend virtually, while Mrs Bowler would attend in person. It was noted that there is usually a governors' session, which Mrs Kay is expected to attend, likely in the Autumn term.

Training dates for the following year are due to be released on 1st July. Mrs Latimer will attend new governor training.

It was also reported that HR training will take place virtually later in the month.

Q: Are there any HR issues at the moment?

A: It was confirmed that there are no current HR issues.

GB/27/26

Overseeing financial performance and ensuring money is well spent across a school.

Confirm Schools Financial Value Standard (SFVS) 2025-2026 submitted (deadline 31.03.26)

Approved at the F&P committee meeting and submitted on time.

Approval of school budget (if not already agreed in actions from committees) – 3-year school budget approved and must be submitted to Finance by 31st May

For information on the general health of the budget, reference was made to the Finance and Personnel (F&P) minutes.

The budget continues to be monitored by the F&P Committee, with their questions and challenges recorded within the F&P minutes.

It was noted that the school receives funding from the Sports Premium, Pupil Premium, and Universal Free School Meals funding, in line with all infant schools.

The 2025–26 budget closed with a surplus of £139,581, comprising:

- £136,334 – revenue balance
- £3,247 – capital balance

The 2026–27 budget shows a predicted surplus of £103,545.

Confirm governors consistent financial reporting out-turn statement completed – including the intended use of balances (BO2) return

Mrs Bowler reported that this was completed and sent off on **22nd May 2026**. This will be further discussed at F&P next week.

Approval of services for schools/review of contracts (if not already approved in spring term).

Governors **agreed** to continue with the current services as previously approved at the spring term meeting.

After School Club prices to be reviewed

The pricing of the After School Club was due to be reviewed. It was reported that the current charges are £5.50 for morning sessions and £10.00 for after school provision. The club is currently making a profit, and there was a general reluctance to increase prices given its existing profitability.

A governor commented that although the Junior School had previously considered increases, there is currently no pressing need to raise prices.

Q: Did the Junior school decide to increase their prices?

A: It was reported that the Junior School did not proceed with any increase, as the Infant School had decided not to following discussion at the spring term Full Governing Body meeting. Prices therefore remain the same at present.

It was acknowledged that there are financial pressures affecting everyone at this time, and it was felt that increasing prices would not be appropriate.

A governor suggested that it should be communicated to parents that prices have not increased for two years.

HT

Another governor commented that the provision has improved significantly and is a valuable offer for the children, with some attending even when childcare is not required.

GB/28/26

Evidence of holding the senior leadership to account – Summary of the Headteacher's Report and governors' robust questions and challenge

Mrs Bowler had shared the Headteacher's Report in advance of the meeting, and it had also been made available on GovernorHub. The following points were highlighted and discussed:

- Pupil numbers – It was reported that 60 places had been filled for September, which was considered fortunate given the falling birth rate. The waiting list currently stands at 3 pupils, compared to 15 at the same time last year.

- Foundation 2 (F2) – There are currently 59 pupils. One pupil will be moving to the high school as their older sibling has left the junior school, with both children transferring together. This will result in two places being available in Year 1 next year.
- Year 1 – There are currently 58 pupils, with no waiting list.
- Pupil Premium (PP) – No change in numbers.
- Attendance – Attendance stood at 96.9% at Easter and is now 96.8%, remaining well above the national average.
- Curriculum – The Respect curriculum has been reviewed and adapted to reflect the new RSHE statutory guidance for 2025.
- SEN – There are currently 5 children receiving High Level Needs (HLN) support and 7 children receiving Additional Family Needs (AFN) support.
- Staffing – Staff absence has decreased this year, with no concerns regarding the reasons for absence. PPA and leadership time are being covered by teaching assistants, and the school considers itself fortunate to have high-quality TAs.

Q: If a teacher is off for a significant amount of time, what would you do?

A: It was reported that supply staff would be used in such cases. Teaching assistants may cover occasional short-term absences, but this would not be sustainable long term.

- School Improvement Plan (SIP) – This had been discussed at the Curriculum and Personnel (C&P) Committee.
- Teaching and learning – Teaching across the school was reported as effective. The Early Career Teacher (ECT) is receiving strong support and was described as performing exceptionally well.
- Curriculum development – Subject leaders are working on medium-term plans to ensure consistency across the curriculum.
- After-school provision – Thanks were extended to Fiona Buckby for significantly improving the after-school provision, linking it to the school curriculum, increasing attendance, and generating profit for the school.
- Fundraising – The Friends of Woodthorpe Infant School continue to work hard to raise funds.
- Lettings – Rattle and Roll are using the school premises for holiday provision at £100 per day, generating approximately £3,000 income for the school.

Q: Who opens up?

A: It was reported that Mrs Bowler is on call; however, the external provider is responsible for opening and locking the premises themselves. The provision is not exclusive to Woodthorpe pupils.

- Premises management – Although the school receives a similar budget to others, the age of the building continues to present challenges. A leak in the corridor has been resolved, and the shed roof in Foundation has been replaced. New Whiz Kids furniture has been purchased for the hall, with older furniture retained for use elsewhere. The meeting room has been refurbished, and previous flooding issues have been resolved. A new website went live on 11th May.

Q: If you take maternity leave out of the absence figures, is there any concern?

A: It was confirmed that there are no concerns, with staff absences limited to occasional single days.

Q: Is there any development on what is happening with the caretaker's bungalow?

A: It was reported that there have been no developments. Use as an F1 space had been considered but is not advisable at present.

Q: Is it likely to be let?

A: It was confirmed that there are currently no plans to let the bungalow.

Q: During holidays, with Mrs Bowler on call, could this be extended to other staff? While it generates income, there are concerns about the impact on the Headteacher's wellbeing.

A: It was reported that responsibility was passed to the Deputy Headteacher (DHT) when Mrs Bowler was absent.

Q: Have they contacted you during the holidays?

A: It was reported that contact has been minimal, typically only to notify of workmen on site. Over the past year, contact has been made only a couple of times.

Q: What if both the Headteacher and Deputy Headteacher were away at the same time?

A: It was reported that the caretaker's contact details would be provided. If no appropriate cover were available, lettings would not proceed.

Governors expressed their thanks to Mrs Bowler for the comprehensive report.

GB/29/26**Ensure clarity of vision, ethos and strategic direction – may be reviewed in a committee meeting or retained at FGB level - as per agreed scheme of delegation**

The governing body considered the clarity of the school's vision, ethos, and strategic direction in line with the agreed scheme of delegation.

It was reported that the vision and values are well embedded across the school, being visibly displayed on walls and incorporated into the school uniform. They are also regularly reinforced through weekly assemblies, with the values forming the basis of the Dojo points system.

Governors **agreed** that the school's vision and values are strong and securely embedded.

GB/30/26**Update on Appraisal Process for the Headteacher**

It was noted that the information relating to the appraisal process and staff wellbeing had been included within the Headteacher's Report.

GB/31/26**Receive and scrutinise headteacher's annual report on whole school appraisal process**

The governing body received and scrutinised the Headteacher's annual report on the whole school appraisal process.

It was reported that all teacher appraisal reviews were completed in February 2026. The appraisal policy is in line with Nottinghamshire County Council (NCC) guidance, and the process is effective, being jointly managed by the Headteacher (HT) and Deputy Headteacher (DHT). Targets are set in the Autumn term, and staff are informed of monitoring dates in advance.

The Pay Committee meets in November to review and ratify pay recommendations.

It was noted that Mr Shepherd, Mr Lau, and Mrs Bradley serve on the Pay Committee.

GB/32/26**Update on headteacher's and staff's wellbeing**

The governing body received an update on the wellbeing of the Headteacher and staff, and confirmed the arrangements for monitoring and reporting, including any actions required.

It was reported that the Mental Health and Wellbeing Policy is in place and clearly reflects practice at the school. Staff are aware of the changes made, contributing to a positive and open culture. During a recent Senior Leadership Team (SLT) meeting, wellbeing was discussed, and it was noted that there had been no concerns raised or issues requiring further action. The culture within the school encourages staff to raise any concerns promptly with the Headteacher (HT) or Deputy Headteacher (DHT), ensuring that matters are not left unresolved.

Staff absence has reduced, which was identified as an indicator of positive staff wellbeing.

Mrs Jacques added that from her time in school, it is clear to see that staff are aware that they can approach the HT and DHT for support. Governors also remain mindful of staff wellbeing during school visits and observations.

Q: Has a staff wellbeing survey been conducted?

A: It was reported that surveys have been carried out previously. Although one has not been completed this year, staff wellbeing is regularly discussed during staff meetings, where staff are asked for their views. The most recent survey results were very positive.

Q: Does wellbeing focus more on providing opportunities for staff to talk or on giving time back?

A: It was reported that both approaches have been used. While discussions around wellbeing

can sometimes become negative, efforts have been made to promote a shared responsibility across the school. Staff are encouraged to raise concerns, and time has been given back where appropriate. Plans are adapted where necessary to meet staff needs as they arise. Mrs Jacques commented that the school is currently in a fortunate position, with both the HT and DHT being approachable and having a positive impact on staff wellbeing. They work closely together to ensure expectations placed on staff are manageable. The SLT includes representatives from each year group, supporting communication across the school. A governor commented that it would be beneficial to revisit staff survey results from previous years to identify themes and measure improvements over time, noting that a great deal is already being done. Another governor highlighted the value of sharing anonymous feedback with staff and demonstrating that the SLT responds to their views.

GB/33/26

Corporate Directors' reports

Reducing the need for Restraint in schools through Inclusive Practice and Reasonable Adjustments

The DfE's updated guidance on restrictive interventions, effective from 1 April 2026, clarifies when reasonable force may be used in schools while emphasising that restraint poses significant physical and psychological risks and should be avoided wherever possible.

The guidance prioritises prevention, early support and de-escalation. Nottinghamshire County Council continues to promote trauma-informed, respectful approaches through its revised *Understanding Behaviour* training, which no longer teaches restraint techniques but focuses on neuroscience, sensory regulation and relationship-based practice.

The statutory guidance sets clear expectations for lawful use, recording and reporting and outlines responsibilities for leaders and governing bodies.

Action for governors:

- **Familiarise themselves with the updated DfE guidance**, particularly if the school is within the Ofsted inspection window
- **Ensure that school leaders have reviewed and implemented all requirements of the updated guidance**, including policy updates and recording/reporting systems
- **Support decisions around staff training**, based on school context ensuring alignment with DfE principles that prioritise reducing the need for restraint.

It was reported that a new policy has been developed to reflect this guidance.

Miss Collins highlighted the value of the Nottinghamshire County Council (NCC) course on managing behaviour, which focuses on de-escalation strategies. She agreed to share relevant information from the course with Mrs Bowler.

It was also noted that Quality Interaction training is scheduled to take place on the second inset day in September.

KC

Corporate Director's Report (2) Summer Term 2026

The Revised Statutory Guidance for Relationships Education, Relationships and Sex Education (RSE), and Health Education

The DfE released updated statutory guidance on 15 July 2025 for Relationships Education, Relationships and Sex Education (RSE), and Health Education, which schools must implement by 1 September 2026.

The guidance outlines legal duties and emphasises high-quality, evidence-based teaching to support pupils' wellbeing, development and safeguarding. It sets key principles, including

engaging pupils and parents, ensuring age-appropriate and sequenced learning and delivering curriculum content through skilled, well-trained staff within a whole-school approach. Schools retain flexibility to tailor content to local context.

Ofsted will consider RSHE provision as part of broader personal development and safeguarding responsibilities.

Action for governors

- **Familiarise themselves with the updated DfE guidance**
- **Ensure that curriculum content and teaching materials are aligned with the updated statutory guidance**
- **Ensure that clear information for parents/carers is proactively shared** on the subject content, teaching materials and external providers, and on the right to request that their child is withdrawn from sex education, as well as the development of the policy
- **Ensure that teaching is accessible to all pupils with SEND**

Mrs Bowler stated that the curriculum has been updated accordingly. It was agreed that this item be deferred to C&P Committee for further consideration.

C&P
agenda

GB/34/26

Safeguarding updates and information for consideration and action **Safeguarding update**

The governing body received a safeguarding update for consideration and action. Safeguarding remains a standing item on the Curriculum and Personnel (C&P) Committee agenda and is also addressed through weekly briefings. Safeguarding audits have been completed to ensure compliance and effectiveness of current procedures. It was reported that Mrs Kay and the Headteacher meet on a termly basis to review safeguarding practice and ensure that it remains robust. Attendance at relevant training and safeguarding networks continues to support up-to-date practice. It was confirmed that safeguarding training has been undertaken by all staff.

GB/35/26

Receive report from the Designated CLA (Children who are Looked After) teacher (presented at least once per year)
Nothing to report.

GB/36/26

General Data Protection Regulations (GDPR)

Mrs Bowler provided an update on GDPR compliance and activity for the term. She reported that an issue had arisen involving National College; however, the school's filtering and monitoring system had successfully prevented the email from being opened.

FOI Requests and Data Breaches:

There had been no Freedom of Information (FOI) requests received.

Audit and Register Updates:

The Data Protection and Cyber Security audits had been completed during the term.

Training:

Staff training on GDPR requirements had been completed.

GB/37/26

Receive the required governor monitoring visit reports - from all link governors, including data protection governor, SEND link governor and safeguarding governor – review actions identified.

The Governing Body reviewed all recent governor monitoring visit reports. It was noted that all completed visits had been recorded on GovernorHub.

The following monitoring visits/reports were outstanding at the time of the meeting:

- Mrs Green – Pupil Premium
- Mr Lau – SEND/GDPR
- Mrs Bradley – Priority 3
- Miss Collins – SIP 2
- Mrs Jaques – Maths

GB/38/26

Communication

From chair – Nothing from the Chair

From Headteacher – Nothing to report

From clerk - Governor Newsletter first spring term edition

The Clerk gave a brief overview of the Governor Newsletter and advised that the fuller synopsis would be added to the minutes.

Summer term 1 newsletter

Welcome & Overview from Governor Services - Highlights key governance priorities for the summer term and recognises the vital role of clerks.

- Ensure policy reviews, year-end preparations, and statutory duties are completed.
- Complete annual planning documents.

Safeguarding in Education – Governor Network - Announces the rescheduled Governor Safeguarding Network event with agenda themes on training and audit reflections.

HR Updates - Outlines updates to safer recruitment, safeguarding training, TLR reviews, policy changes under Employment Rights Act 2025 and staffing items.

- Ensure governors understand digital recruitment duties.
- Promote staff/governor safeguarding training.
- Complete TLR1/2 statutory reviews before 31 Aug 2026.
- Monitor upcoming HR policy changes.
- Review redeployment guidance if staff reductions apply.

Governor Strategic HR Responsibilities - Sets out governors' high-level responsibilities for workforce strategy, culture, pay, equality, compliance and staffing risks.

- Check responsibilities align with your Scheme of Delegation.
- Monitor workforce indicators and ensure policies are up to date.

Private Fostering Arrangements - Defines private fostering and outlines when governors should be aware of potential cases.

Service Personnel – Exceptional Leave of Absence - Summary: Explains guidance for schools considering exceptional term-time absence for service families.

Governor Wellbeing - Provides strategies for sustaining governor wellbeing through strategic focus, support networks and strong engagement.

Clerking & Minutes – Expectations - Emphasises the statutory and procedural importance of professional, independent clerking and accurate minutes.

- Ensure no staff member or HT clerks meetings unless conditions are met.
- Confirm minute retention processes are correct.

Summer Term Actions for Governing Boards - Details required completion of Scheme of Delegation, annual planner, and policy checklist.

- Approve the Scheme of Delegation at summer FGB.
- Finalise annual planner.
- Review statutory/policy checklist.
- Upload documents to GovernorHub.

New Model Agendas for Committees / Circle Model - Governor Services will now provide pre-populated agendas for committees/second FGB meetings.

- Adopt and adapt the new model agendas.
- Ensure all statutory items from planners are captured.

Academisation – Important Information for Schools Approaching Conversion Maintained school responsibilities remain fully in force until the exact conversion date.

National Updates - Covers online safety consultation, new screen-time guidance, reading concerns, RSHE changes, teacher recruitment plan, and rise in Ofsted complaints.

Holiday Activities & Food (HAF) Programme -: Encourages governors to champion HAF to support vulnerable pupils during holidays.

GB/39/26

Approval of in-service training days (5 days maximum) 2026-2027

The agreed dates for the in-service training days are as follows

- Day 1 - 1st September 2026
- Day 2 - 2nd September 2026
- Day 3 - 22nd February 2027
- Day 4 - 2nd July 2027
- Day 5 - 28th July 2027

Q: Do they coincide with the Junior School?

A: Yes ,all do.

The following days (of the five listed above) are being taken in lieu of twilight training sessions. The twilight training sessions will take place on the following dates:

- GDPR September 2026
- Prevent January 2027
- ACT & SCan February 2027
- FGM April 2027
- Cyber Security May 2027

- Online Security May 2027

GB/40/26

Review of annual planning document: delegation and organisation of committees:

- **Agree committee structure and membership of committees and committee Chairs, as per the scheme of delegation**
Defer to autumn term.
- **Agree and approve of scheme of delegation 2026-2027**
All updated and approved by governors.
- **Action annual planner 2026-2027 to support agenda setting**
All updated and approved by governors.
- **Review Policy Checklist 2026-2027 - statutory policies for schools**
All updated and approved by governors.
- **Review and agree appointment to link governor roles**
Defer to the autumn term.

GB/41/26

Pupil Attendance:

Governors should be aware of the attendance rates for each group - as per View Your Education Data (VYED). This data should drive governor questions, such as:

Governors noted that they should be aware of attendance rates for each group, as set out in View Your Education Data (VYED), and that this data should inform governor challenge and questioning.

It was confirmed that attendance information is included within the Headteacher's report. Governors were assured that overall attendance is good and that appropriate systems and processes are in place to monitor it effectively.

Q: What more can the school do to improve the figures?

A: It was reported that attendance concerns are not generally related to pupil engagement. There have been 22 occurrences of unauthorised absence, largely linked to holidays taken during term time, particularly around the autumn and May half-term periods. It was noted that it is unclear what further actions the school could reasonably take. Attendance data is stronger than at the same point last year. Attendance figures are also shared through school newsletters, and letters are sent to parents to inform them of their child's attendance. Monitoring systems within the school were described as robust, and leaders are confident that all appropriate actions are being taken.

Q: Persistent Absence (PA) – is this linked to one family?

A: It was reported that there are currently 8 pupils classed as persistently absent, all from different families.

Q: Are the parents working with the school?

A: It was confirmed that parents are working with the school and that there are valid reasons behind the absences.

Governors were assured that there is no further action the school could reasonably take at this stage.

GB/42/26

Admissions –

- **Community and Voluntary Controlled schools: Review Published Admission Number (PAN)**
- **Own admission authority schools (e.g. VA) school: Consider admission arrangements and determine if a formal consultation must be carried out.**

Mr Shepherd confirmed that the school follow NCC admissions policy and guidance.

GB/43/26

Confirmation that the school website is compliant with the statutory requirements

(DFE statutory requirement - free website compliance checklist is available on Nottinghamshire Governors Services resources page)

It was reported that the school website is fully compliant with statutory requirements. The recently launched website was described as user-friendly and easy to navigate.

Q: Have you gone through the governor checklist?

A: It was confirmed that the checklist had been completed in conjunction with the Juniper website provider prior to the Ofsted inspection and is reviewed annually as part of an ongoing "MOT"-style check.

Q: Are Juniper responsible for updates, or the school?

A: It was reported that Juniper initially transferred the information; however, ongoing updates are managed by Mrs Bowler.

Q: Who else can manage the content?

A: It was confirmed that the Deputy Headteacher (DHT) and Sarah also have access to manage website content.

Q: Do staff update the staff pages?

A: It was reported that staff contribute to documents, but Mrs Bowler is responsible for uploading content to ensure version control is maintained.

Q: Have you followed accessibility guidelines?

A: It was reported that accessibility considerations have been followed, including the choice of green for the uniform. Mr Shepherd agreed to ask his wife, who is responsible for accessibility on her company's website, to review the site.

Mr Shepherd commented that, although pupil numbers in the school are strong, it remains a competitive market. A high-quality website is therefore important, particularly for promoting clubs and wider school activities.

CS

GB/44/26

Evidence of Governing Body Impact on School Improvement

- Strong oversight of pupil outcomes and attendance, with rates maintained above the national average through robust monitoring systems.
- Financial stability supported through careful budget scrutiny, resulting in sustained surpluses and informed decisions on spending (e.g. maintaining affordable After School Club provision).
- Improvements in wider provision, such as after-school care, leading to increased pupil participation and additional income generation.
- Continued embedding of a clear vision and values across the school, contributing to a positive culture and behaviour ethos.
- Safeguarding systems strengthened through regular audits, training, and governor involvement, ensuring a safe and compliant environment.
- Curriculum development supported through governor awareness of updates (e.g. RSHE changes) and subject leadership work to ensure consistency.
- Staff wellbeing prioritised, contributing to reduced staff absence and a positive working culture.
- Effective use of external opportunities (e.g. lettings income, training) to enhance school resources and provision.
- Investment in premises and resources (e.g. hall furniture, building repairs, website improvements) improving the learning environment.

GB/45/26

Review of How the Governing Body Has Held the School's Leaders to Account

- Governors provided consistent challenge through structured Q&A across all key areas, including attendance, staffing, wellbeing, finance, and safeguarding.
- Detailed scrutiny of the Headteacher's report, with follow-up questions to test assumptions and ensure transparency.
- Regular review of data (e.g. attendance, pupil numbers, staffing absence) to inform

questioning and validate leadership decisions.

- Oversight of financial management through the F&P Committee, ensuring leaders justify spending and demonstrate value for money.
- Monitoring of statutory compliance (safeguarding, GDPR, website, appraisal) to ensure leadership meets all legal requirements.
- Direct involvement in appraisal processes, including reviewing performance and ratifying pay recommendations.
- Use of governor monitoring visits to triangulate evidence and validate what leaders report.
- Challenge around staff wellbeing approaches, ensuring leaders balance workload, support, and accountability.
- Questioning of operational decisions (e.g. lettings arrangements, staffing cover, caretaker bungalow use) to ensure risk is managed appropriately.
- Ongoing review of safeguarding practice through meetings with leaders and verification of training and procedures.

Overall, governors demonstrated a balance of support and constructive challenge, ensuring leaders remain accountable for school performance and continuous improvement.

GB/47/26 What have the governing body been doing?

Monitoring visits as detailed above.

GB/46/26 Confirmation of dates for 2025/26

Dates 2026-27

- Autumn - Tuesday 6th October 2026 – 6.00pm
- Spring - Tuesday 23rd February 2027 – 6.00pm
- Summer - Tuesday 8th June 2027 – 6.00pm

GB/47/26 Determination of confidentiality of business

Governors

Resolved

All papers will be available on request.

The meeting closed at 7.20pm

Signed (chair) Date 06/10/26.