

Job Description		
Title Playworker	School: Woodthorpe Infant School	
Job Purpose JOB PURPOSE: To provide a secure, caring environment through individual attention and group activities and to organise appropriate range of activities for children from age 4-7 in a way that meets their physical, social, emotional, intellectual and developmental needs.		
Key Responsibilities		
<ol style="list-style-type: none"> 1. To contribute to the organisation of programmes and preparation of activities to meet needs of all children attending. 2. Ensure that all children are treated as individuals regardless of race, culture, gender or disability. 3. To ensure the safety and accountability of all children at all times. 4. To assist in the day-to-day administration; records/registration etc. 5. To maintain a good and informative rapport with parents. 6. To be responsible for developing and maintaining a working relationship with associated groups. 7. To be responsible for ensuring that the area/equipment/materials are kept tidy and in good working order. 8. To work within an equal opportunities framework and agreed policies. 9. To administer First Aid as appropriate. 10. To provide refreshments as required and to be aware of food/safety/hygiene regulations. 11. To attend planning, training and evaluation meetings. 12. To ensure the Health and Safety requirements within the play environment are met at all times. 13. To undertake such other appropriate duties as may be assigned. 14. To undertake training as requested. 15. To be aware of the importance of confidentiality with regard information which you may have access to concerning children/staff/parents/carers. 16. To promote and safeguard the welfare of children and young persons for whom you are responsible and with whom you come into contact with during the course of your duties and responsibilities. Your conduct must at all times be in accordance with the school's policies and procedures 17. To report any causes for concern relating to the welfare and safety of children to the designated person, and the head teacher, or if unavailable the designated safeguarding governor or a member of the senior leadership team 18. To attend safeguarding training as required by the school and maintain your knowledge and understanding of your responsibility for safeguarding children in this school 		

Issued by:



Head Teacher

Received by:

Post Holder